

BELMAS Research and Development Grant

Elements to be included in Final Report

(approx. 2,000 words)

Title of Project and Project Reference as assigned by BELMAS

Aims and Objectives of Project

Restate the aims and objectives of the project or explain why these may have been revised during the course of your work

Project Activity

Describe the full project activity here, including names of participants, dates of meetings/interviews and details of collaboration with other institutions/organisations/individuals

Methodology

Describe and comment on the methodology employed with particular reference to any lessons learned which might be of benefit to others

Outcome

Your research findings will be invaluable to others and is the primary purpose of the award. Please provide as comprehensive an assessment as possible

Dissemination

Please record all means by which your project has been disseminated, including conference presentations and publication. Please note that the final instalment of the grant will not be released until the dissemination phase is deemed to have been completed satisfactorily

Financial Activity

This section should provide itemised details of all expenditure incurred directly in support of the project. We would particularly welcome comments on the adequacy of the funding, process or suggestions for future revisions